## **Appointment Cancellation Policy**

Thank you for scheduling your appointment with Dermatology Associates of Lancaster. To provide better access to our schedules for all patients, we have instituted an Appointment Cancellation policy. This policy allows us to utilize available appointments for our patients who are waiting for care.

If you need to cancel or reschedule your appointment, contact our office at 717-569-3279, as soon as possible and no later than 48 hours prior to your scheduled appointment.

We will remind you of your appointment several days in advance via text, giving you the opportunity to let us know of any need to cancel or reschedule. You may respond to the reminder text message to cancel your appointment.

If an appointment is not cancelled with proper notice a cancellation or no show fee may be charged.

## Fee Schedule:

**<u>First Missed Appointment</u>**: We understand unforeseen circumstances arise. There will be no fee.

<u>Second Missed Appointment</u>: A fee of \$50 will be charged for the second missed appointment. Please note that this fee is not billable to your insurance.

Repeated missed appointments may result in termination of the provider/ patient relationship.

Thank you for your understanding and cooperation. We look forward to providing you with the best possible care.